

# District 61 Speech Contest Script

## Suggestions for an outstanding contest

*This guide is meant to assist you in running your contest. The order in which the contests are held is at the discretion of the Contest Chair or the person in charge of organizing the contests. Some factors to take into consideration are the number of contestants for each contest and if it will be a bilingual contest (a possibility of up to 4 contests). What's important is that your contests are run efficiently, fair and lots of FUN!*

### Useful Tips:

#### Time appreciation for your agenda:

- *Speech contest - Calculate 10 minutes for each contestant*
- *Table Topics and Evaluation contest - Calculate 5 minutes for each contestant*

*These times will allow you time for introduction, applause, the speaker to sit down again and judging as well as a small buffer.*

#### Contestant Interviews:


- *The purpose of the contestant interview is mainly to allow the chief judge and ballot counters time to determine the winner. This event is not mandatory but nice to have. Interviews may take place after all contests have taken place*
- *If you choose to hold interviews between each contest, remember that a contestant who participates in more than one contest should not be interviewed until the contestant has participated in their last contest.*

#### If Time is an issue:

- *If you are short on time for whatever reason, there are no requirements to read or explain:*
  - a. Purpose;
  - b. Eligibility requirements;
  - c. Procedures, or
  - d. Hold interviews of contestants.*However, you are encouraged to do so as it allows newer members to be trained for the role in the future.*

Good Luck!


## Contest Closing

 *Remember that if a contestant(s) competed in any of the previous contest(s) and was not interviewed, please call these contestants to the front for their interview.*

 *Remember to hand out participation certificates at this time.*

\_\_:35 PM      Announcements for the good of Toastmasters

\_\_:40 PM      Present Awards

 *(Traditionally, ask the highest designated Toastmaster to present the awards. For example, if a District Officer is present, ask him or her to present the awards.)*

\_\_:45 PM      (Optional) Closing Thought/Quote

**Thanks:**      *Thank the Chief Judge, Judges (without naming them), Contest assistants, and participants without whom this contest would not have been possible.*

\_\_:50 PM      Adjourn contest