



TOASTMASTERS INTERNATIONAL Educational Modules

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The Better Speaker Series

Beginning Your Speech (270)

Suggestions for starting off your speech the right way.

Concluding Your Speech (271)

Useful tips for ending your speech with power.

Take the Terror out of Talk (272)

Techniques for overcoming nervousness when speaking.

Impromptu Speaking (273)

Don't be caught off balance when speaking off-the-cuff!

Selecting Your Topic (274)

Running out of speech ideas? Here's how to develop new ones.

The Successful Club Series

Moments of Truth (290)

How to recognize and deal with situations critical to Club success, from a visitor's first impression to recognition of member achievement.

Finding New Members for Your Club (291)

Proven methods to help you seek out those vital new members, the lifeblood of every Club.

Evaluate to Motivate (292)

Your Club members will learn to give evaluations that benefit the speaker, the evaluator and the audience.

Closing the sale (293)

Exercise your powers of persuasion during those moments when a guest is deciding to join.

Creating the Best Club Climate (294)

Proven techniques for creating and maintaining a positive, healthy and supportive Club environment, in which every member prospers.

Meeting Roles and Responsibilities (295)

Shows how members can successfully fulfill each meeting role with style and enthusiasm.

Mentoring (296)

This program defines mentoring explains benefits and discusses responsibilities of Mentors.

Keeping the Commitment (297)

Discusses the 10 standards that comprise "A Toastmasters Promise".

Going beyond the Club (298)

Find out about learning and leadership opportunities available to members in addition to regular Club meetings and activities.

How to be a Distinguished Club (299)

Explains and helps promote the Distinguished Club Program to Club members.

The Toastmasters Education Program (300)

Provides an orientation of the education program for new and experienced members

Know Your Audience (275)

If you can relate to your audience, they will relate to you.

Organizing Your Speech (276)

Once you know what to say, consider when and how to say it.

Creating an Introduction (277)

Great introductions should precede great speeches

Preparation and Practice (278)

Covers techniques for preparing and rehearsing your next speech.

Using Body Language (279)

Tips for incorporating body language into speeches.

The Leadership Excellence Series

The Visionary Leader (311)

Discusses how leaders create and communicate a vision.

Developing a Mission (312)

Addresses how successful leaders create and communicate a mission.

Values and Leadership (313)

Examines values and how to employ them when leading a team to achieve a goal.

Goal Setting and Planning (314)

Reviews the processes leaders use to set goals and develop plans to achieve those goals.

Delegate to Empower (315)

Discusses how to effectively delegate tasks and responsibilities.

Building a Team (316)

Reviews how to create and lead a team.

Giving Effective Feedback (317)

Provides suggestions for offering feedback to others on their performance.

The Leader as a Coach (318)

Discusses how to work with a team and help them improve.

Motivating People (319)

Examines how to be sensitive to your team members' needs and create an environment that will motivate them.

Service and Leadership (320)

Discusses how leaders actually serve teams.

Resolving Conflict (321)

Reviews why conflict occurs and what a leader should do to resolve it.